



The Grove Primary School

Grove Avenue, Claremont, 7708 ▪ Tel: +27 21 674 2077 ▪ admissions@thegrove.co.za ▪ www.thegrove.co.za

Application for Admission

The application form does not guarantee your acceptance.
Parents are urged to apply at other schools.

Please complete each section in BLOCK LETTERS, using black ink.

The following documents are necessary when applying: (tick boxes are for office use only)

- Unabridged birth certificate – certified copy
- Both parents' ID – certified copies
- Clinic card
- Proof of residence – recent certified copy of rates, levy, deed of sale or signed lease agreement only (not older than 3 months)
- Proof of work address for both parents (confirmation on a company letterhead, signed by your employer confirming your full work physical address.)
- Most recent school report – certified copy
- For Grade 1 applications – copy of Grade R account
- Study permit – for non South African citizens
- Voluntary post and petties donation (R50.00)

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ADMISSION NUMBER:

The information below is required for reporting and transformation purposes and needs to be supplied by BOTH parents, irrespective of their marital status.

1. PARTICULARS OF LEARNER (PLEASE PRINT)

Grade Applied For		Starting Date	
Full Name and Surname of Learner			Gender
Date of birth	ID/Passport number	Religion	
Child's home language/s	Race		
Present school	Grade		
School email address	School telephone number		

2. PARTICULARS OF PARENT/S OR LEGAL GUARDIAN

	PARENT 1	PARENT 2
Marital status of parents		
Full name and surname		
Relationship to learner		
ID/Passport number		
Work phone number		
Home phone number		
Cell phone number		
Full residential address		
Email address		
Field of occupation		
Name of employer		
Full physical address of employer		

3. GENERAL INFORMATION

Current sibling/s at The Grove	Name		Grade	
	Name		Grade	
	Name		Grade	
Former association with The Grove (state House of parent / siblings and year attended)				
Learner resides with (please tick)				
Both	Parent 1	Parent 2	Other (if other, provide legal proof of guardianship)	
Emergency contact				
Name:		Phone number:		
Number of children in family		Is learner 1st, 2nd, 3rd etc. in the family		
Reason for leaving current school?				
Date of leaving current school				
Has the learner repeated any grade and if yes, please advise which grade?				

4. MEDICAL HISTORY OF LEARNER

Medical Aid		Membership No.	
NB: All learners should be immunized against Polio, Measles, Tuberculosis, Diphtheria, Hepatitis B before school attendance. Immunization against Poliomyelitis and Tuberculosis (BCG) is legally compulsory. Written evidence of immunization against Poliomyelitis and Tuberculosis (BCG) could be demanded when the learner is admitted for the first time.			
Does the learner require any special medical support or chronic medication?			
Operation/s learner has had?			
Other medical information:			
Areas needing support:			

5. INTERVENTIONS

Please ✓ relevant section/s	Attended previously	Attending currently	Recommended but not yet receiving		Report enclosed
			Yes	No	
Occupational Therapy			Yes	No	
Physiotherapy			Yes	No	
Speech and Language Therapy			Yes	No	
Play Therapy/Counselling			Yes	No	
Other (please specify)			Yes	No	

6. ASSESSMENTS

Please ✓ relevant section/s	Report Enclosed			
	Yes	No	Yes	No
Psychometric/Educational	Yes	No	Yes	No
Other Assessments (please specify)				
			Yes	No
			Yes	No
			Yes	No

NB: Please attach any other information/documentation that you feel would be relevant to this application.

7. METHOD OF PAYMENT

In terms of Section 21 of the South African Schools Act The Grove is a fee paying school. Please indicate your choice of method of payment. **NB: Under the current regulations, study permit applicants are not eligible for fee exemptions**

ANNUAL (minus discount if settled before 28th February)							
QUARTERLY (February/April/July/October)							
MONTHLY (cash/cheque/EFT over 10 months: February - November)							
DEBIT ORDER (10 months: February - November)							
FULL/PARTIAL EXEMPTION: I would like to apply							
GROSS MONTHLY INCOME (please tick suitable choice)							
	R0 – R9,999	R10,000 – R19,999	R20,000 – R34,999	R35,000 – R45,999	R46,000 – R50,000	R50,000+	
PARENT 1							
PARENT 2							

8. DECLARATION AGREEMENT

- All of the above information is to the best of my knowledge, true and correct.
- On acceptance of my child as a pupil at The Grove, I undertake to abide by the rules of the school and to meet my financial obligations to the school. I hereby confirm that I am well aware that the payment of the school fees is mandatory and I undertake to honor my financial responsibilities. If problems are experienced in this regard, I will immediately approach the fees administrator or the principal.
- Completion and submission of this form does not constitute an admission.
- All information supplied is treated as confidential and can be used for sifting.
- The school reserves the right to verify all information submitted by applicants. Fraudulent information will render the application null and void.
- Children are often photographed for use in a variety of platforms including our social media, website, school Facebook page and print media (school magazine; brochures etc.). By attending The Grove, you acknowledge and agree to your child's image being captured and used by The Grove.
- Commitment to co-operate with the staff members and school's multidisciplinary support team, should the need arise.
- I/We choose *domicilium citandi et executandi* for any correspondence or the service of any court processes at the residential address recorded on the front of the application form and acknowledge liability for all attorney and own client costs, plus collection commission in the event of any outstanding accounts being handed over to the school's attorneys for collection.
- In accordance with legislation, all foreign nationals who are not already holders of a long term residence permit are required to obtain a study permit prior to commencing studies at The Grove. The school is obliged to offer places to South African citizens, permanent residents and holders of refugee status first, before offering any places to learners requiring a study permit. Given the high volume of applications received annually from South African citizens, permanent residents and holders of refugee status, it is extremely unlikely that there will be places remaining for those requiring a study permit.
- The Immigration Act requires all non-citizen children who are not in possession of a permanent residence or refugee permit to apply for and be granted a study permit before they can commence studies. Should the applicant fall into this category and be offered a place it is the parent/guardians' responsibility to apply for this study permit. The school strongly encourages parents/guardians to apply immediately as processing can take several months and the school is not permitted to admit affected students to commence studies without the required permit.
- I have read and agreed to all of the above.

Signature of Parent 1	Signature of Parent 2
Print Name:	Print Name:
Date:	Date:

For Office Use